

**Summerhill Homes Community Association**  
**General Session Board of Directors Meeting Minutes**  
**March 5, 2024**

1 **Call to Order**

2 The General Meeting of the Summerhill Homes Community Association was held at 2200  
3 Hilltop Ct., Fullerton, CA. There being a quorum present, the Meeting was called to order at  
4 6:07 p.m. by President Jerry Reiter.

5  
6 **Directors Present**

7 Jerry Reiter, President  
8 Michael Schloffler, Vice President  
9 Bob Miller, Treasurer  
10 Carol Taylor, Secretary  
11 Marc Monforte, Member at Large

12  
13 **Also Present**

14 Jennifer Catron, CMCA®, Seabreeze  
15

16 **Minutes**

17 The Board of Directors reviewed the Minutes from the February 13, 2024 Board of Directors  
18 Meeting. Finding these Minutes acceptable, it was moved by Bob Miller and seconded by Carol  
19 Taylor to approve the February 13, 2024 Minutes as presented. The motion carried  
20 unanimously.

21  
22 **Executive Session Meeting Topics**

23 In accordance with California Civil Code 4935 (e), the Board notes the following topics were  
24 discussed during the Executive Session meeting held on March 5, 2024:

- 25  
26 1. Approval of the Executive Session Meeting Minutes  
27 2. Review Aged Owner Balance Report  
28 3. Member Discipline  
29

30 **Open Forum**

31 There were no Homeowners present for Homeowner Forum.  
32

33 **Committee Reports**

34 **Landscape Committee**

35 Christian Burke with CCB Landscape Services was in attendance. Christian went over the  
36 February Landscape report with the Board. The irrigation has been shut off since January.  
37 Christian and his irrigation department did a complete inspection of the irrigation controllers in  
38 the association. There are several irrigation repairs needed to be done on most of the controllers.  
39 Christian went over the irrigation repairs that his crew has located and said that these repairs are  
40 not something that just happened in the last month of so. There were eleven (11) irrigation repair  
41 proposals for the Board to discuss. Christian said they have been working on a 3-year tree  
42 trimming proposal and hopes to have the proposal to the Board before the next meeting. There  
43 are almost seven hundred (700) trees that will be on the tree trimming plan.  
44  
45  
46

47 **Irrigation Repair Proposals**

48 The Board of Directors discussed the eleven (11) irrigation repair proposals for repairs at ten  
49 (10) different controllers. The total cost of the repairs is \$3,778.70. Following discussion, it was  
50 moved by Bob Miller and seconded by Michael Schloffer to approve the eleven (11) repair  
51 proposals at \$3,778.70. The motion carried unanimously. Christian will have the repairs done in  
52 order of importance and most urgent.

53  
54 **Architectural Committee**

55 No New Business.

56  
57 **Treasurer's Report**  
58 **Financial Statement**

59 The Board of Directors reviewed the financial statements for the period January 31, 2024.  
60 Following review, it was moved by Bob Miller and seconded by Michael Schloffer to accept the  
61 financial statements as presented, subject to annual audit. The motion carried unanimously.

62  
63 **General Business**

64 **Tennis Court Chain Link Fence Repair Proposal**

65 The Board of Directors reviewed the submitted proposal A-1 Fence Company to repair the tennis  
66 court chain link fence that has been bent open. The repair includes the repair or replacement of  
67 post, pipe gate track, top rail, and wheel carrier at a cost of \$2,841.00. Following review, it was  
68 moved by Michael Schloffer and seconded by Bob Miller to approve the tennis court chain link  
69 fence repair at \$2,841.00. The motion carried unanimously.

70  
71 **Next Scheduled Meeting**

72 The next General Board of Directors Meeting will be held on Tuesday, April 2, 2024 at 6:15  
73 p.m. at the residence of Carol Taylor, 2200 Hilltop Ct. Fullerton, CA.

74  
75 **Adjournment**

76 There being no further business to come before the Board of Directors, it was the general  
77 unanimous consent of the Board of Directors to adjourn the General Meeting at 7:00 p.m.

78  
79 **SECRETARY’S CERTIFICATE**

80  
81  
82 I, Carol Taylor, hereby certify that the foregoing is a true and correct copy of the approved  
83 General Session Minutes of the Board of Directors held on the above date.

84  
85  
86 \_\_\_\_\_  
87 Secretary

84  
85  
86 \_\_\_\_\_  
87 Date

88  
89