

Summerhill Homes Community Association
General Session Board of Directors Meeting Minutes
April 2, 2024

Call to Order

The General Meeting of the Summerhill Homes Community Association was held at 2200 Hilltop Ct., Fullerton, CA. There being a quorum present, the Meeting was called to order at 6:07 p.m. by President Jerry Reiter.

Directors Present

Jerry Reiter, President
Michael Schloffer, Vice President
Bob Miller, Treasurer
Carol Taylor, Secretary

Also Present

Jennifer Catron, CMCA®, Seabreeze

Directors Absent

Marc Monforte, Member at Large

Minutes

The Board of Directors reviewed the Minutes from the March 5, 2024 Board of Directors Meeting. Finding these Minutes acceptable, it was moved by Bob Miller and seconded by Carol Taylor to approve the March 5, 2024 Minutes as presented. The motion carried unanimously.

Executive Session Meeting Topics

In accordance with California Civil Code 4935 (e), the Board notes the following topics were discussed during the Executive Session meeting held on April 2, 2024:

1. Approval of the Executive Session Meeting Minutes
2. Review Aged Owner Balance Report
3. Member Discipline

Open Forum

There were no Homeowners present for Homeowner Forum.

Committee Reports

Landscape Committee

Christian Burke with CCB Landscape Services was in attendance. Christian discussed with the Board the March 2024 Landscape Maintenance report which including the tasks that have been completed in March and what tasks that they will be focusing on in April. Christian also discussed the proposals that were in the report. Christian said his tree guy has almost finished counting all of the trees in the association. He discussed with the Board developing a tree plan for tree trimming and removals. Christian says it is best to stick to the plan by tree variety. His crew will be fertilizing and aerating next month.

Groundcover Installation Proposal

The Board of Directors reviewed the submitted proposal from CCB Landscape to install groundcover to fill the bare areas along the sidewalk and other needed areas below Hilltop Ct.

47 along State College at \$720.00. Following review, it was moved by Bob Miller and seconded by
48 Michael Schloffer to approve the groundcover installation at \$720.00. The motion carried
49 unanimously.

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51 **Chinese Elm Tree Trimming/Removal Proposal**

52 The Board of Directors reviewed the submitted proposal from CCB Landscape to trim and
53 remove some of the Chinese Elm trees in the association at a total cost of \$6,050.00. The
54 proposal included the trimming of thirty-three (33) trees and the removal of two (2) trees.
55 Following review, it was moved by Jerry Reiter and seconded by Michael Schloffer to approve
56 the trim and removal proposal at \$6,050.00. The motion carried unanimously.

57
58 **Architectural Committee**

59 No New Business.

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61 **Treasurer's Report**

62 **Financial Statement**

63 The Board of Directors reviewed the financial statements for the period February 29, 2024.
64 Following review, it was moved by Bob Miller and seconded by Michael Schloffer to accept the
65 financial statements as presented, subject to annual audit. The motion carried unanimously.

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67 **General Business**

68 No New Business.

69
70 **Next Scheduled Meeting**

71 The next General Board of Directors Meeting will be held on Tuesday, May 7, 2024 at 6:15 p.m.
72 at the residence of Carol Taylor, 2200 Hilltop Ct. Fullerton, CA.

73
74 **Adjournment**

75 There being no further business to come before the Board of Directors, it was the general
76 unanimous consent of the Board of Directors to adjourn the General Meeting at 7:00 p.m.

77
78 **SECRETARY'S CERTIFICATE**

79
80
81 I, Carol Taylor, hereby certify that the foregoing is a true and correct copy of the approved
82 General Session Minutes of the Board of Directors held on the above date.

83
84
85 _____
86 Secretary

Date